

**2020 EMPLOYMENT APPLICATION**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE READ THE 2020 APPLICATION GUIDE BEFORE FILLING OUT THIS APPLICATION**

Position(s) for which you are applying:

|  |  |  |  |
| --- | --- | --- | --- |
| Spring |  | Please Indicate Available Months | Week of August 31st – September 4th. |
| May | June |
|  |  |
| Summer |  | Please Indicate Available Months | March Break | Fall Season |
| July | August |
|  |  |

Current Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Apt.# Street City Prov.

Postal Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: Area Code (\_\_\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(if different from above) Street City Prov.

Postal Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: Area Code (\_\_\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS **(PLEASE PRINT CLEARLY)**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If under 18, Date of Birth: (d/j)\_\_\_\_\_\_\_(m/m)\_\_\_\_\_\_\_(y/a)\_\_\_\_\_\_\_

CERTIFICATIONS

\*\*\****Hiring Contingent on proof of required certifications.\*\*\****

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *First Aid Certification(s)* | *Expiry* | *Swimming* *Certification(s)* | *Expiry* | *Other Certification(s)* | *Expiry* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*CURRENT Standard Level First Aid and Adult & Child CPR are required for all positions prior to the start of employment with RKY Camp*

*NLS is required for all positions working directly with participants. Exceptions must be approved by Director.*

Group interviews are for 1st and 2nd year applicants only. Candidates applying for a third year on staff or above will be assigned an individual interview time slot.

 **Please indicate your TOP TWO CHOICES** of group interview dates that you are available to attend:

**December 12th, 2019: 1:00 – 4:00pm December 14th, 2019: 1:00pm – 4:00pm**

**December 15th, 2018 6:00pm – 9:00pm**

**Unavailable for Group Interview (Please circle or highlight)**

 **Please note that incomplete or late applications will not be considered.**

**Staff Applications are due by December 4th, 2019 @ 12pm**

**Will you be 17 years of age as of December 31st, 2020? Yes No**

**Are you legally entitled to work in Canada? Yes No**

**Do you speak French? Yes No**

**REFERENCES**

**References cannot be current RKY employees or applicants**

 (FOR NEW STAFF OR STAFF THAT HAVE BEEN AWAY FROM RKY CAMP FOR MORE THAN 24 MONTHS)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Relationship | Email Address | Telephone Number | Other |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*I hereby certify that the above information is true and complete to the best of my knowledge. I understand that falsified statements on this application shall be grounds for dismissal. I authorize RKY Camp to investigate the accuracy and completeness of this information. I also release from liability or damage those individuals, educational institutions, or corporations who provide information relating to my prior employment or character. I understand that, if employed, I will be required to sign an employment agreement and personnel policy.*

APPLICANT'S SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent's Signature if applicant under 18 yrs of age: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## ATTACH TO THIS FORM YOUR RESUME and COVER LETTER

\*\*\* Note that cover letters should outline why you would like to work at RKY Camp including what skills and contributions you would make. If applying for multiple positions please address each position in the Cover Letter.

A Criminal Reference Check with a Vulnerable Sectors Screening is required for all Staff Members. It must be obtained 6 months prior to employment. Successful candidates will be required to provide the original by the start of Summer Staff Training. If you are under the age of 18, then a Statutory Declaration will be provided to fill out in lieu of a Criminal Reference Check.